

*Distributed to Students on Tuesday, 26 Nov 2013*

**To : Parents/Guardians of Students in Third Year and Sixth Year**

**Re. : State and Mock Examination Fees 2014**

Your daughter's State and Mock Examination fees for 2014 are as follows:

**Trial (Mock) Examination Fees**

Junior Cert. Fee	€115
Leaving Cert Fee	€115

**State Examination Fees**

Junior Certificate State Exam	€115 approx] to be confirmed by
Leaving Cert. State Exam	€120 approx] State Exam Comm.

Holders of Current Medical Cards are not liable for Department of Education fees (Junior €115 and Leaving €120) but **are liable** for the trial fee.

**Trial (Mock) Exam Fees**

Your daughter's Mock Examination Fee for 2014 will be collected on Thursday, 9 January and Friday 10 January 2014. Mock Examinations are a vital part of your daughter's preparation for the State Exams. Unfortunately there will be no school subsidy and the fee will be €115. In view of the current difficult circumstances, if any parent wishes to pay instalments in advance we are happy to facilitate them so please contact Ms Jan McNamee or Mr Peter Macnamara re. same.

**State Exam Fees**

Payment of the Leaving and Junior Certificate Department Fee is made directly to the Department of Education by Bank Giro. You will be issued with your individual Bank Giro in the new year (Jan/Feb). It is then your responsibility to go to the Bank and make payment and then return the stamped payment slip to the school for confirmation, the school will then forward the stamped slip to the Department. **If the slip is lost, the parent/guardian will be responsible for contacting the Department re. same. The school regrets it cannot become involved.**

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Mr Peter Macnamara

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Ms Jan McNamee, Mock Exam Secretary

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Ms Breda O'Toole, State Exam Fee Secretary