

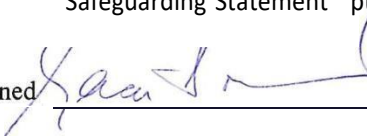


## Notification regarding the Board of Management's review of the Child Safeguarding Statement

The Board of Management of Loreto College Swords wishes to inform you that:

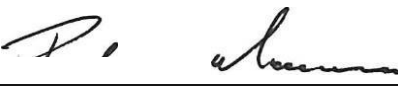
- The Board of Management's annual review of the school's Child Safeguarding Statement was completed at the Board meeting of \_\_\_\_\_
- This review was conducted in accordance with the "Checklist for Review of the Child Safeguarding Statement" published on the department's website [www.education.ie](http://www.education.ie)

Signed

 \_\_\_\_\_ Date 23/4/21

Chairperson, Board of Management

Signed

 \_\_\_\_\_ Date 23/4/21

Principal/Secretary to the Board of Management

**Child Protection Procedures**  
**In Accordance with Children First;**  
**National Guidance for the Protection**  
**and Welfare of Children**

**In Loreto College, Swords**

**Mr Peter Macnamara is the Designated**  
**Liaison Person (D.L.P.)**



**Ms Sharon Gunn is the Deputy Designated**  
**Liaison Person**  
**(Deputy D.L.P.)**



**Date: 23 April 2021, Policy Reviewed 23 April 2021**

# **Loreto College, Swords**

## **Child Protection Policy**

The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, practices and activities. Accordingly, in accordance with the requirements of the Department of Education and Skills' Child Protection Procedures for Primary and Post Primary Schools, the Board of Management of Loreto College Swords has agreed the following child protection policy:

- 1 The Board of Management has adopted and will implement fully and without modification the Department's Child Protection Procedures for Primary and Post Primary Schools as part of this overall child protection policy.
- 2 The Designated Liaison Person (DLP) is Mr Peter Macnamara
- 3 The Deputy Designated Liaison Person (Deputy DLP) is Ms Sharon Gunn
- 4 In its policies, practices and activities, Loreto College will adhere to the following principles of best practice in child protection and welfare:

The school will

- Recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations
- Fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters
- Adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect
- Develop a practice of openness with parents and encourage parental involvement in the education of their children, and
- Fully respect confidentiality requirements in dealing with child protection matters.

The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

- 5 The following school policies are particularly relevant to Child Protection and are available on the school website: Code of Behaviour, Anti-Bullying Policy.

In relation to sporting activities, school outings, pupil work placement the Board has ensured that the necessary protocols and practices as appropriate are in place.

- 6 This policy is available to school personnel and the Parents' Association and is readily accessible on the school website ([www.loretoswords.ie](http://www.loretoswords.ie)). A copy of this policy will be made available to the Department and the patron if requested.
- 7 This policy will be reviewed by the Board of Management once in every school year

The Children First as published by the Department of Children and Family Affairs and circular 65/2011 are the accompanying documents to this policy.

This policy was adopted by the Board of Management on: 10<sup>th</sup> January, 2012. Reviewed 23 April 2021

Signed: Mr Gerry Sinnott  
Chairperson of Board of Management

Signed: Mr Peter Macnamara  
Principal

**The school has in place procedures in respect of student teacher placements:**

- All student teachers are met in advance and interviewed by the Principal
- All student teachers must provide a digital copy of Garda Vetting documentation
- All student teachers must undergo induction training with the Deputy Principal in advance of commencement
- All student teachers are provide with a copy of Child Protection Safe Guarding Statement in advance of placement
- The student teachers are all required to sit the An Tusla Child Protection online training. Cert to be presented to the school Principal

**The school has in place a protocol for the use of external visitors to supplement delivery of the curriculum**

1. All visitors, guest speakers presenting sign in at the front porch
2. They receive a visitors badge from the office secretary
3. They are collected from the office by the class teacher
4. The teacher remains in the room while the lesson takes place
5. If the visitor is a person who is coming out on a regular basis which involves regular and necessary access to/and or contact with students they must be garda vetted
6. The visitor returns the visitor badge and signs out when duties are completed

**The school has in place a policy and procedures for the administration of First Aid**

- First Aid Supplies are regularly updated
- Location – Principal – PE Dept. – Staffroom
- Regular training – 36 staff members trained in CPR since 2016 – defibrillator – unlocked and available
- No member of staff is obliged to administer First Aid
- Parents are contacted in emergency cases as necessary as deemed appropriate
- A First Aid kit accompanies all sporting excursions